

ENGAGE. INSPIRE. EMPOWER.

Documentation of College/Military/Career Visits

In order for absences to be excused for college/military/career visits (job shadowing):

- 1. The student must present this form with parent signature to the counselor, whose signature verifies the legitimacy of the request for the visit.
- 2. The parent must call the attendance office (776-6256) before the scheduled visit to report the student's absence.
- 3. The student must obtain the signature of the college or military representative, or the person who hosted the career visit.
- 4. The student must submit this completed form to the NHS attendance office after the visit. Absences are unexcused until the required documentation is submitted.

| printed student name | |
|--|--------------|
| parent signature | date |
| name of college/service/institution | |
| date of visit | |
| signature of representative or career host | nhone number |